



December 19, 2018

Open Meeting Minutes

Attendance

Board members present: Caitlin, Zara, Jon, Kelli, Cal, Wannette

Board members absent: Patrick

Staff attending: Matt, Linda, Ryan,

Owner(s) attending: Ramji, Caroline

Call to Order

Open session meeting called to order at 6:34pm

Modification to Agenda

Introduction of staff and board members

Owner Open Forum

Caroline asked about the selection process for the door for the Van Buren store and the gift card promo

Minutes Approval

October 24, 2018 Regular Meeting Minutes

Wannette moved to approve minutes; Kelli seconded; passed 5-0-1

Preview of B2 Report (Matt)

- Formal B2 report to follow in January board meeting. Members of staff will present with Matt.
- Matt reviewed the market, capacity, initiatives, and other items from B2.

Financial Committee Report

- Discussion of the Linn Street admin offices and exploratory phase for capital raise.
- Sales are consistent and as predicted.

Member-Owner Relations Committee Report

- Last month's meeting was a wrap up and reflection of 2018 annual meeting
- Discussion of creating board committee charters to use as a roadmap for committee efficiencies, and organizational methods that streamline board/staff processes.

Board Retreat

- Caitlin requested permission to explore estimates for retreat facilitators. We are not renewing our professional services for CBLD.
- At our next meeting we will discuss the Retreats in further detail.

Governance Committee Report

Paperwork has not been filed with the Secretary of State with the Articles changes; Matt will do so soon.

Farewell & Thank You to Zara Wanlass for Her Years of Service on the Board!

2018 Board - Meeting Adjournment

Cal moved to adjourn; motion passed 6-0-0

Meeting adjourned at 7:48 pm

2019 Board Convenes

Open session with Board Members for 2019 called to order by Caitlin at 7:59 pm

Attendance

Board members present: Caitlin, Cal, Jon, Wannette, Kelli, Ramji

Board member absent: Patrick

Staff attending: Matt, Linda

Owner(s) attending: Caroline

Board Officer Nominations

- President – Cal nominated Caitlin, Jon seconded, Caitlin accepted; approved 6-0-0
- Vice President – Cal nominated Jon, Kelli seconded, Jon accepted; approved 6-0-0
- Treasurer – Ramji nominated Cal, Wannette seconded, Cal accepted; approved 6-0-0
- Secretary – Cal nominated Kelli, Ramji seconded, Kelli accepted; approved 6-0-0

Committee Assignments

- Finance (Treasurer)
 - Treasurer (Chair) - Cal
 - Ramji
 - Jon
- Governance
 - Secretary (Chair) - Kelli

- Patrick
 - Cal
- Member Owner Relations
 - (Chair) - Wannette
 - Kelli
- Planning
 - Vice President (Chair) - Jon
 - Caitlin
 - Wannette
- Management Relations
 - (Chair) - Caitlin
 - Ramji

Meeting Adjournment

Ramji moved to adjourn; motion passed 6-0-0

Meeting adjourned at 8:18 pm